OFFICE OF THE CITY CLERK

RAYTOWN CANDIDATES **December 2026**

Enclosed for your use are the following materials:

- **Declaration of Candidacy for Nomination.** This form must be completed in full. The original is kept by the City Clerk.

- **Letter and Notice to Candidate.**

  - All Candidates are required to sign the **Notice to Candidate** as evidence that they have received a copy of the **Guide to Ethics Laws 2027 – A Plain English Summary,** published by the Missouri Ethics Commission. This booklet is a summary pertaining to candidates for public office.

  - **Personal Financial Disclosure Statement For Political Subdivisions.** This statement must be filed by all candidates with both the **Missouri Ethics Commission *and* City Clerk** by **January 19, 2027.**

- **2026-2027 Personal Financial Disclosure Filing Deadlines and Campaign Finance Filing Requirements and Dates.** These calendars from the Missouri Ethics Commission discuss filing deadlines and Requirements and Dates.

  Note: Campaign Finance Disclosure Reports are required to be filed in the office of the Jackson County Election Board, 215 N. Liberty Street, Independence, MO 64050, and **are the candidate's responsibility**. Forms and information about new opportunities for electronic filing may be found on the Missouri Ethics Commission's website: www.mec.mo.gov. Please feel free to contact Tyler Spence or Sara Zorich, Directors of the **Jackson County Election Board at 816-325-4600**, or the **Missouri Ethics Commission at 800-392-8660**, if you have questions regarding Campaign Financial Disclosure Reports and Filing deadlines.

- **MoDOR Candidate's Affidavit of Tax Payments and Bonding Requirements-Form 5120**. The Form 5120 is to be filed electronically and can be accessed through the DOR website at sa.dor.mo.gov/candidate-affidavit. If you have any questions, please contact **MoDOR at 573-751-9568**.

- **Paid for By Requirements flyer provided by the Missouri Ethics Commission.**

- **When to Form & Register a Committee flyer provided by the Missouri Ethics Commission.**

- **Register for Candidate Training flyer provided by the Missouri Ethics Commission**.

- **Keep Unauthorized Signs off Roadsides flyer from the Missouri Department of Transportation**.

- The City of Raytown's Community Development Department is responsible for enforcement of the Sign Code. **Attached is an excerpt from the Raytown Municipal Code pertaining to Political Signs**.

- **2027 Missouri Election Calendar.**

Candidates who have questions regarding City operations or other data are asked to contact the City Clerk so that the requested information may be obtained from the appropriate department. The City's practice is to provide the same information to all candidates.

Please do not hesitate to contact me at 816-737-6003 if I may be of assistance to you.

Sincerely,
Teresa Henry, MRCC
City Clerk